



# ONLINE SUBMISSION OF ANNUAL FILINGS

## Advantages of submitting online

- **Convenience and Accessibility:** 24/7 Availability, user friendly.
- **Cost Efficiency:** online - 10 USD (automatically generated), offline - 20 USD (manually).
- **Time Efficiency:** 15 minutes online or up to 10 business days offline (depending on the accuracy of the information).
- **Enhanced Customer Experience:** All data of the entity is available through online submission, offline need to fill out all the forms.
- **Flexibility:** data can easily be updated and modified.
- **Security:** data can be regularly backed up, ensuring that information is not lost in case of an accident.

# WELCOME TO DIGITAL RESIDENT PLATFORM



Log in

This field is required

This field is required

Login

[Forgot password?](#)

Don't have an account? [Sign up now](#)



Please log in or sign up, if you do not have an account

# PLEASE REGISTER A NEW ACCOUNT

Sign up

With password

---

Email

First name

Last name

Enter password  

Confirm password  

Choose your country  

By submitting this form, you confirm that you agree to the storing and processing of your personal data as described in the [Privacy Policy](#) and [Terms and Conditions](#)

Already have an account? [Sign in](#)

# NEW APPLICATION

46 item(s), sorted by date [Transfer application to different account](#) [New application](#)

	APPLICATION ID	COMPANY NAME	APPLICATION TYPE	DOCUMENT DATE	STATUS	PROGRESS
--	----------------	--------------	------------------	---------------	--------	----------



To submit annual filing please press "New application" button



## ENTER COMPANY BIN

✕

If you wish to apply for more than 1 post-registration services where not all of them are available online, please submit a paper-based post-registration application to the Registration Division by email [post-registration@afsa.kz](mailto:post-registration@afsa.kz).

To learn more about the procedures for submitting paper-based applications to the Registration Division, please refer to the Guidance available at [Post-registration](#).

Please enter company BIN or registration number:

This field is required

## IDENTIFY AFFILIATION TO LEGAL ENTITY

Please identify your affiliation to legal entity eligible to submit the post-registration applications ✕

- CEO
- Director
- Secretary
- Ultimate Beneficial Owner
- Authorised Person
- I am recently appointed Director
- I am recently appointed CEO
- I am recently appointed Secretary

Cancel Back Next Check code (TRUE)

Please identify the affiliation to legal entity from the options above, usually it is CEO or Director



# **ANNUAL RETURN SUBMISSION**

# ANNUAL RETURN

Please select the post-registration applications: ✕

- Change of registered details
- Annual Filings
- Amendment of Articles of Association
- Election to file annual confirmation statement
- Request an Extract of Information
- Appointment of Auditor
- Removal of Auditor
- Waiver or Modification Request
- Temporary suspension of activities
- Notice of place where registers are kept

Cancel

Back

Create New Application

## ANNUAL TURNOVER

Does your Company has ×

- An annual turnover of more than U.S. \$5,000,000; and an average of more than 20 Shareholders?
- An annual turnover of more than U.S. \$500,000; or an average of more than 20 Shareholders?
- An annual turnover of less than U.S. \$500,000; or an average of less than 20 Shareholders?

Choose annual turnover amount from the options below

## SELECT THE REPORTING YEAR

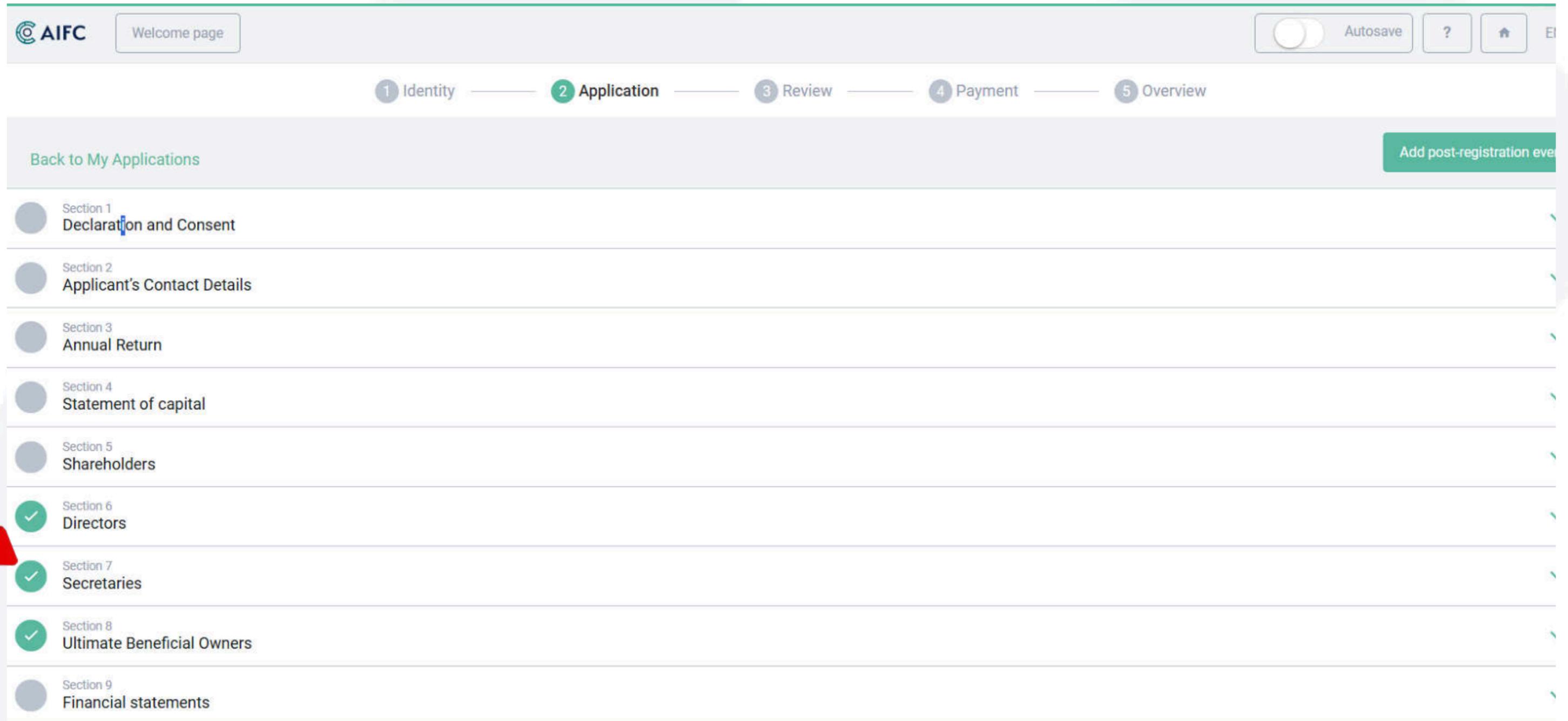
Please select the reporting year:

2024

2024

Cancel Back Next

# ANNUAL RETURN APPLICATION



The screenshot shows the AFSA Annual Return Application interface. At the top, there is a navigation bar with the AIFC logo, a 'Welcome page' button, and an 'Autosave' toggle. Below this is a progress indicator with five steps: 1 Identity, 2 Application, 3 Review, 4 Payment, and 5 Overview. The 'Application' step is currently active. The main content area lists nine sections, each with a circular progress indicator:

- Section 1: Declaration and Consent (grey circle)
- Section 2: Applicant's Contact Details (grey circle)
- Section 3: Annual Return (grey circle)
- Section 4: Statement of capital (grey circle)
- Section 5: Shareholders (grey circle)
- Section 6: Directors (green circle with checkmark)
- Section 7: Secretaries (green circle with checkmark)
- Section 8: Ultimate Beneficial Owners (green circle with checkmark)
- Section 9: Financial statements (grey circle)

A red arrow points to the green checkmark in the 'Section 7 Secretaries' row. In the top right corner, there is a 'Back to My Applications' link and an 'Add post-registration event' button.

Once a section is completed, its corresponding circle will be displayed in green. You can proceed only after all sections have been completed.

# ANNUAL RETURN APPLICATION

Financial year end:

31.12.2021

Period:

2023

Please confirm that the Company is subject to submission of Annual accounts in accordance with section 131 of the AIFC Companies Regulations.

[Profit and Loss Template](#)

Upload Profit and Loss account using a standard Excel file \*

[Upload file](#)

Notes:

[Balance Sheet Template](#)

Upload Balance Sheet using a standard Excel file \*

[Upload file](#)

1. Please ignore the year in “Financial year end” field, as the “Period” has already been specified;
2. The system only accepts the provided Profit and Loss and Balance Sheet templates. Please download them, transfer your data, and upload the completed files.

# PAYMENT

AIFC Welcome page ? Home EN

### Payment

Online Payment

Download Invoice to make payment offline

### Payment Type

Individual

Body corporate

### Payer's information

[To apply information](#)

Company name \*

Country of incorporation \*

BIN or Registration number \*

### Billing information

Recipient's information for receiving the Act of Rendered Services and Electronic Tax Invoice.\*

Реквизиты получателя ЭСФ и Акта выполненных работ (Наименование, БИН, юр.адрес):

Payer

Company name \*

Country of incorporation \*

BIN or Registration number \*

### Legal Address

ZIP code \*

City \*

District

Residency © AIFC 2018. All rights reserved. Application Payment



Please proceed with the online payment or complete the required information to generate an invoice for offline payment

# INVOICE


Welcome page

?
Home
EN

1 Identity — 2 Application — 3 Review — 4 Payment — 5 Overview

## Invoice

**Please make sure that you are familiar with all the necessary information you need to know before making payment.**

If the Payer is resident of the Republic of Kazakhstan and not AIFC participant all payment shall be made in KZT according to National bank rate at payment date.

If the Payer is non-resident of the Republic of Kazakhstan and not AIFC participant all payment shall be made in **US Dollars**. Payment in **US Dollars** indicates agreement to pay in accordance with article 5(1) of the Constitutional Statute of the Republic of Kazakhstan on the Astana International Financial Centre No. 438-V, dated 7 December 2015.

AIFC participants (except for the AIFC banks) AIFC Bodies and their organisations shall make payment in **US Dollars** in accordance with AIFC Fees Rules and AIFC Rules on Currency Regulation and Provision of Information on currency transactions in the AIFC paragraph 3.1.2, subparagraph (c).

AIFC banks, including Islamic banks of the AIFC, shall make payment in **US Dollars** in accordance with AIFC Fees Rules and AIFC Rules on Currency Regulation and Provision of Information on currency transactions in the AIFC paragraph 3.1.3, subparagraph (a).

**All bank charges must be paid by the Payer. Invoice is valid for 30 calendar days from the issue date.**

**Fees charged by the Astana Financial Services Authority are defined by the AIFC Fees Rules. All fees are non-refundable.**

In the purpose of payment in the wire transfer please specify the **Description of services** as it is shown in the field "Purpose of payment" in the invoice below, **BIN/IIN of ESF/Act of acceptance recipient, contact information.**  
 В назначении платежа в исходящем платежном поручении просим указать **Наименование услуги** как указано ниже в счете на оплату в строке "Назначение платежа", **БИН/ИИН получателя ЭСФ и Акта выполненных работ, контактные данные.**

Purpose of payment	POST-REG-16979
Назначение платежа	POST-REG-16979
Document Date	11.06.2025

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Application
Review
Submit

You will be required to upload payment confirmation (payment order)

# CONGRATULATIONS!

1 Identity ——— 2 Application ——— 3 Review ——— 4 Payment ——— 5 Overview

## Overview

Payment invoice	Invoice.pdf
Application Annual Return	Application.pdf
Application ID	16979
Company name	June Limited
Application type	Annual Return
Status	Submitted
Payment Invoice	
Reference	10002132900
Status	AFSA Invoice

OK

Take a survey

At this stage, the submission process is complete.



# **ANNUAL CONFIRMATION STATEMENT SUBMISSION**

## ANNUAL CONFIRMATION STATEMENT

Please select the post-registration applications: ✕

- Change of registered details
- Annual Filings
- Amendment of Articles of Association
- Election to file annual confirmation statement
- Request an Extract of Information
- Appointment of Auditor
- Removal of Auditor
- Waiver or Modification Request
- Temporary suspension of activities
- Notice of place where registers are kept

Cancel Back Create New Application

Personal Manager 03.08.2024

You need to tick an election to file the annual confirmation statement only during your first submission. For subsequent submissions, you do not need to select it again, as the system will have already processed this election.

## CHOOSE THE 3<sup>RD</sup> OPTION

Does your Company has ×

- An annual turnover of more than U.S. \$5,000,000; and an average of more than 20 Shareholders?
- An annual turnover of more than U.S. \$500,000; or an average of more than 20 Shareholders?
- An annual turnover of less than U.S. \$500,000; or an average of less than 20 Shareholders?

15261ES12 Appointment of Auditor Annual Account Annual Return

If you submit an annual confirmation statement, an annual turnover must be less than 500,000 USD

## SELECT THE REPORTING YEAR

Please select the reporting year:

  
  
**2024**

# ANNUAL CONFIRMATION STATEMENT APPLICATION

1 Identity ——— 2 Application ——— 3 Review ——— 4 Payment ——— 5 Overview

[Back to Offline Post-Registration Applications](#)

Section 1  
Declaration and Consent

Section 2  
Applicant's Contact Details

Section 3  
Election to file annual confirmation statement

Section 4  
Annual Confirmation Statement

Once a section is completed, its corresponding circle will be displayed in green. You can proceed only after all sections have been completed.

# SELECT THE CONFIRMATION DATE

Section 4  
Annual Confirmation Statement

Filing of an annual confirmation statement is a way of confirming that important company data registered at the Office of the Registrar and displayed on the public register is accurate and up to date.

Private Companies must file a confirmation statement even if there have not been any changes to your company during the review period. This confirms that your records are up to date and the information we hold is correct.

Who shall file an annual confirmation statement?

Annual confirmation statement must be filed with the Registrar by:

- Private Companies with an annual turnover of less than U.S. \$500,000 or an average of less than 20 Shareholders during the year for which the annual confirmation statement is being prepared; or
- Private Companies which have made an election under section 26-1 of the AIFC Companies Regulations.

When to file an annual confirmation statement?

Before the end of the period of 14 days after the end of each review period. Review period is:

- the period of 12 months beginning with the day of the company's incorporation;
- each period of 12 months beginning with the day after the end of the previous review period.

Please confirm that the Company is subject to submission of Annual Confirmation Statement in accordance with section 26-1 of the AIFC Companies Regulations

Confirmation date:

Review period:  
2024

I confirm that all information required to be delivered by the Private Company pursuant to section 26-1 of the AIFC Companies Regulations during the review period ending on the confirmation date above either has been delivered or is being delivered with this statement.

Previous Save

June 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5
6	7	8	9	10	11	12

NOTE: The confirmation and submission dates are separate. The confirmation date must fall within the review period, typically on the last day of the review period, although it can be earlier. Please refer to page 6 of the Guidance on annual filing obligations (reporting)

# PAYMENT

AIFC Welcome page ? Home EN

### Payment

Online Payment

Download Invoice to make payment offline

### Payment Type

Individual

Body corporate

### Payer's information

[To apply information](#)

Company name \*

Country of incorporation \*

BIN or Registration number \*

### Billing information

Recipient's information for receiving the Act of Rendered Services and Electronic Tax Invoice.\*

Реквизиты получателя ЭСФ и Акта выполненных работ (Наименование, БИН, юр.адрес):

Payer

Company name \*

Country of incorporation \*

BIN or Registration number \*

### Legal Address

ZIP code \*

City \*

District

Residency © AIFC 2018. All rights reserved. Application Payment



Please proceed with the online payment or complete the required information to generate an invoice for offline payment

# INVOICE



Welcome page

?

Home

EN

1 Identity

2 Application

3 Review

4 Payment

5 Overview

## Invoice

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In the purpose of payment in the wire transfer please specify the **Description of services** as it is shown in the field "Purpose of payment" in the invoice below, **BIN/IIN of ESF/Act of acceptance recipient, contact information.**

В назначении платежа в исходящем платежном поручении просим указать **Наименование услуги** как указано ниже в счете на оплату в строке "Назначение платежа", **БИН/ИИН получателя ЭСФ и Акта выполненных работ, контактные данные.**

Purpose of payment	POST-REG-16979
Назначение платежа	POST-REG-16979
Document Date	11.06.2025

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Application

Review

Submit

You will be required to upload payment confirmation

# CONGRATULATIONS!

1 Identity ——— 2 Application ——— 3 Review ——— 4 Payment ——— 5 Overview

## Overview

Payment invoice	Invoice.pdf
Application Annual Return	Application.pdf
Application ID	16979
Company name	June Limited
Application type	Annual Return
Status	Submitted
Payment Invoice	
Reference	10002132900
Status	AFSA Invoice

OK    Take a survey

At this stage, the submission process is complete.



# ANNUAL ACCOUNTS SUBMISSION

[www.afsa.aifc.kz](http://www.afsa.aifc.kz)

## ANNUAL ACCOUNTS

Please select the post-registration applications: ✕

- Change of registered details
- Annual Filings
- Amendment of Articles of Association
- Election to file annual confirmation statement
- Request an Extract of Information
- Appointment of Auditor
- Removal of Auditor
- Waiver or Modification Request
- Temporary suspension of activities
- Notice of place where registers are kept

Cancel Back Create New Application



## SELECT THE REPORTING YEAR

Please select the reporting year:

  
  
**2024**



# ANNUAL ACCOUNTS

 Welcome page

1 Identity — 2 Application — 3 Review — 4 Payment — 5 Overview

[Back to Offline Post-Registration Applications](#)

- Section 1  
Declaration and Consent
- Section 2  
Applicant's Contact Details
- Section 3  
Add Auditor
- Section 4  
Annual Accounts
- Section 5  
Resolution



Once a section is completed, its corresponding circle will be displayed in green

# ANNUAL ACCOUNTS

Financial year end:

31.12.2021

Period:

2023

Please confirm that the Company is subject to submission of Annual accounts in accordance with section 131 of the AIFC Companies Regulations.

[Profit and Loss Template](#)

Upload Profit and Loss account using a standard Excel file \*

[Upload file](#)

Notes:

[Balance Sheet Template](#)

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# PAYMENT

AIFC Welcome page ? Home EN

### Payment

Online Payment

Download Invoice to make payment offline

### Payment Type

Individual

Body corporate

### Payer's information

[To apply information](#)

Company name \*

Country of incorporation \*

BIN or Registration number \*

### Billing information

Recipient's information for receiving the Act of Rendered Services and Electronic Tax Invoice.\*

Реквизиты получателя ЭСФ и Акта выполненных работ (Наименование, БИН, юр.адрес):

Payer

Company name \*

Country of incorporation \*

BIN or Registration number \*

### Legal Address

ZIP code \*

City \*

District

Residency © AIFC 2018. All rights reserved. Application Payment



Please proceed with the online payment or complete the required information to generate an invoice for offline payment

# INVOICE

 AIFC
Welcome page
?
EN

1 Identity — 2 Application — 3 Review — 4 Payment — 5 Overview

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## Invoice

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Purpose of payment	POST-REG-16979
Назначение платежа	POST-REG-16979
Document Date	11.06.2025

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Application
Review
Submit

You will be required to upload payment confirmation

# CONGRATULATIONS!

1 Identity ——— 2 Application ——— 3 Review ——— 4 Payment ——— 5 Overview

## Overview

Payment invoice	Invoice.pdf
Application Annual Return	Application.pdf
Application ID	16979
Company name	June Limited
Application type	Annual Return
Status	Submitted
Payment Invoice	
Reference	10002132900
Status	AFSA Invoice

OK

Take a survey

At this stage, the submission process is complete.